

SCCPA Board Meeting Conference Call Monday, November 17, 2008

Minutes

11:30 a.m.

Board members in Attendance: Roberta Bigger, Rhonda Mingo, Telesia Davis, Jenni Evans, Kelly Eifert, Tony Cawthon

Review of Board Minutes and Approval (Kelly)

Kelly did not get the minutes out in time for approval. **She will send them with this set.** She apologizes profusely!

Board Announcements (Roberta)

- New Director of Scholarship – Tony Cawthon
- Historian – Art Hartzog
- Director of Marketing - Linda had to resign; her recommendation for this position was to consider it as a committee under the Director of External Relations or have that director appoint someone to be involved, but not have it be a Board position. Roberta has not appointed anyone yet. **Feedback from Board?** Jenni knows someone at Presbyterian who would be interested (if the position is in a committee capacity) – Area Coordinator /Coordinator of Student Activities Mike Bowers.

Officer Reports including reports from appointed positions

President (Roberta)

Technology & Membership(Jason) – No Report

Chief Student Affairs Officer Liaison(Victor) – No Report

President Elect (Rhonda)

Fall Conference: Review

- Rhonda – nothing new from Brian, thinks the conference went well especially in light of budget issues for many institutions. Thought it presented a good affordable opportunity for most folks.
- Brian Lemere (sent email to Roberta during meeting) estimates the profit from the Fall Drive-in to be between \$700 - \$800.

SCCPA Joint Conference with CHE and Campus Safety (Report from Rebecca)

- Roberta - Concern about attendance due to major budget cuts
- Rhonda – nothing new from Rebecca; next conference call coming up (they have not had one since the Fall Drive-In). Still working on getting mailing out for postcard (should be soon). Are concerned about budget cuts: will people not be allowed to travel at all OR will SCCPA be the affordable option to traveling out of state (ACPA, NASPA, etc)?
- Roberta – knows that Rebecca working on the SCCPA program; CHE already lined up the major speakers. What about a way to promote some “early interviewing” for graduate students and institutions? Rhonda –her only concern is that SEAHO is going on at Birmingham; is drivable and there may be **more prospective job interactions there due to travel concerns to the bigger conferences.** **She will talk about opportunity for graduate students looking in areas other than housing with Rebecca and see what opportunities we**

can provide. Roberta suggested securing a Career services professional to do a presentation on this. Tony suggested asking Pam Havice and Jenni Bloom what graduate students might be going to SCCPA to see if would be worth trying these things. SCCPA may be more affordable than SEAHO. We could ask them to sell that idea now. Roberta can forward Pam the final copy of the postcard to send along to graduate students. Rhonda will talk with Rebecca and will make contact with Jenni and Pam.

AA Conference (Karen)

- Rhonda talked with Karen; Karen did some asking around and feels like Administrative Professionals may respond to a survey specifically for them so she will work on that.
- Rhonda still may not be fiscally responsible to have this Administrative Professionals Conference with budget cuts, but will see what feedback Karen will get from the survey.
- Roberta – Is there something we can do as an alternative for their professional development?
- Jenni – if we have to cancel conference due to budget issues, can we write a letter to that audience from Roberta to explain why and letting them know we still value them? Tony suggested we also include that they are still invited to the Spring conference and that there are other ways to get involved in SCCPA. Rhonda – Karen should be done with survey by end of week. Also, if they attend the joint conference, we should have them pay the graduate student rate (which would be what they would pay for Administrative Professionals conference).
- Tony – is there something we can do for them online? Like a webinar or presentation or something? Rhonda will talk with Eddie and Jason about that. Karen should have included this question on the survey – Rhonda will double check.
- Rhonda will put an email to exec board to see what decision is about hosting the conference.

Past President (Jeff) No report

Secretary (Kelly) No report

Treasurer (Jon) (via email)

- Budget report attached to the minutes
- The budget report does not include final numbers from Fall Drive-In (Brian will send to Jon after double checking some registration figures)
- The budget report also does not include the new CD balance & savings. Jon is still in the process of creating and receiving bank approval of the creation of the accounts.

Director of Member Services (Jenni) – No report

Human Diversity (Telesia)

- Telesia has drafted a diversity plan (see attached). Jason sent her the membership database and she looked through that. Wants to look at programming over the past 3 years as well. We should also do a survey of student affairs departments in South Carolina to see what our make-up is so we can make some realistic goals about recruitment. Tony – Tammy Kahrig at Clemson is teaching an assessment class in the Spring. All students have to do an assessment project – may be a good opportunity for them to tackle the programming and the membership piece.

- We may want to collect this data every 3 years. Telesia will also work on clarifying/defining areas of diversity. We don't really collect that data well either (on membership form we ask for gender and ethnicity only).
- Also did demographics on the board (but before she knew Art & Tony switching).
- Going in the right direction? Tony –yes! When talk to Tammy, also mention the programming piece. Make the project stronger for the class (and for us!).

Director of External Relations (Edward) No report

Director of Scholarship (Tony) No report

Clemson SPA (Ben)

- (Via email) Welcome our new SCCPA Representative Alex Ries. Alex's email is ries@clemson.edu.

USC SPA (Ashley)

- (Via email) USC SPA will be informing us today of new Committee Chairs and Liaison positions, therefore, I should know who will be the new SCCPA Liaison very soon! I will continue to work with the new SCCPA Liaison until April 2009.

New Business

- Roberta - we need to dedicate time in the January conference call to deciding our spring board meeting and turnover. She would like to have meeting in center of state to hopefully increase attendance (since Fall was in the upstate and Spring will be at beach).
- Unsure how many of you also NASPA members, but Roberta sent out emails – any interest in forming a NASPA state org? Jason – suggested putting a position on the board to connect to NASPA. NASPA appoints a State Director – maybe include them on the board? Roberta – asked if would be any resistance to recommending that? Tony – used to be a ACPA liaison and a NASPA liaison. Doesn't think should be a problem. Roberta may draft something to send to the board and the members before meeting in January. Rhonda – how can we get NASPA's buy in? Roberta – is the current state director for NASPA. So she can help! Not necessarily be a merger, but SCCPA members can be encouraged to also be members of ACPA and/or NASPA (at least know what they are about).

The meeting was adjourned at 12:27 p.m.

Respectfully submitted,
 Kelly Eifert
 Secretary