

SCCPA Board Meeting Minutes

September 17, 1999

University of South Carolina - Spartanburg

Members Present

Donna Hight (President)
Bill Purkerson (Past President)
Amy Wyatt (President Elect)
Tony Cawthon (Treasurer & Clemson Faculty Liaison)
Meredith Mims (Secretary)
Andrea Wyrosdick (Publications Co-Chair)
Lauri Yeargin (Publications and Fall Conference Co-Chair)
Laura Puckett-Boler (Awards Co-Chair)
Shelia Hill (Awards Co-Chair)
Brenda Ishmael (Historically Black Colleges Representative)
Fred Bosarge (At Large Representative)
Ricardo Hall (Human Diversity)
Viki Sox Fecas (SCCPA Journal and Research Co-Chair)
Eric Wood (Clemson SPA Representative)

Members Absent

Ken Waldrop (Membership Co-Chair)
Kim Blich (Membership Co-Chair)
Jim Kiser (Historian)
Amy Leahy (Conferences Co-Chair)
Kevin Koett (Spring Conference Co-Chair)
Darryl Bridges (Public School Representative)
Haven Hart (Private School Representative and Past Awards Chair)
Carol Paguntalan (Two Year Representative)
Mitzi Winesett (SCCPA Sage)
Scott Monetti (SCCPA Journal and Research Co-Chair)
Deb Kladvko (Senior Student Affairs Officer Liaison)
Suzanne Price (Advocacy)
Linda Yount (Technology Representative)
Beth Pratt (USC SPA Representative)
Michael Sutton (USC Faculty Alison)

I. NEW BUSINESS

Drive Ins (Bill Purkerson)

Academic Advising Drive In – November 19th at Columbia College, Columbia, SC

Please email Bill the names and addresses of your Academic Advisors at your institution.

\$10 registration fee for everyone.

Registration form can be found in the current SCCPA Fall 1999 Newsletter

Limited to 35 persons and registration is due November 5th.

Next one planned is going to be a *Leadership Drive In* – In the Planning Stages

Fall Conference (Lauri Yeargin)

SCCPA Fall Institute "In Response to Violence" – October 15, 1999 at Winthrop University, Rock Hill, SC

Everyone should have already received his or her brochure and registration information in the mail.

Conference is from 9:00 AM until 4:15 PM.

There will be a SCCPA Executive Board meeting at the SCCPA Fall Institute.

Conference registration before October 1: Professional \$35, Professional with dues payment \$55, Graduate Students \$25, Meal and Keynote Speaker Only \$15.

Conference Registration 1-15 & Day of the Conference: Professional \$55, Professional with dues payment \$75, Graduate Students \$45, Meal and Keynote Speaker Only \$15.

Conference consist of:

Opening given by Chris Hawley from New York University
Breakout Sessions & Round Tables
Luncheon & Keynote Speaker
Optional Tour of Winthrop University

Spring Conference (Amy Wyatt)

"History in the Making – Celebrating our Past and Preparing for our Future" – April 15th at the Sheraton Hotel in Charleston, SC.

Want to do a tribute to all of the past SCCPA Presidents

Some highlights will be: Dinner cruise is planned on Friday. Trolley Tours. 10 minutes away from the beaches.

Discussed making the conference fees higher this year. There was a unanimous decision to keep fees at the same price as last year because of SCCPA's good financial standing.

Need to get keynote speakers to talk about history of SCCPA, Higher Education, and Future Trends in Higher Education.

Decided to purchase a Charleston Print that would not exceed \$50 in price. The print will be given away in a drawing at the Fall Institute.

Before April 13th deadline conference fees will be the following: Professional \$65, grad students \$55, non-SCCPA member \$75, non-SCCPA grad member \$65, and day pass \$45.

For reservations contact the Sheraton at (843) 720-3000.

Policy & Procedures (Donna Hight)

There is a need for the development of a Budget, Financial Planning, Ad hoc Committee. This Committee will need to look into developing a SCCPA Strategic & Financial Plan.

Amy, Fred, Tony and Donna were assigned to this Committee.

Membership (Donna Hight reporting for Ken Waldrop)

Good response for Member Directory. Ken will bring a file maker pro list October 15 to the Fall Drive In Conference of people that have expressed interest to certain committees.

The Directory will be offered on line. Hard copies will be offered next year. Ken will update and maintain directory.

He can create reports and labels from his database.

SCCPA Website (Donna Hight reporting for Linda Yount)

The SCCPA web address is www.sa.sc.edu/sccpa

Need to provide Linda information for the web.

Please take a look at the site and give input as to what needs to be added.

Membership application, budget request form, label request form, officer list (once it is updated), CU SPA web site (if they have a page), and minutes from meetings need to be added to the SCCPA web site.

Goals (Donna Hight)

Goals have been revised. Please look over.

SSAO (Senior Student Affairs Officer) (Donna Hight)

Letters sent to all Presidents of all schools to ask senior student officers to join.

Has not contacted Senior Higher Ed Officers yet.

Need to emphasize to this group that they will be able to use the newsletter to recognize new individuals and advertise openings at institutions.

Mailing labels are available for campus presidents and SSAO.

II. REPORTS

*Reminder to Report liaisons: Please remember to check in with your folks before the meetings.

Carolina View (Viki Sox Fecas)

Viki wants to get recommendations for articles and awards.

In the future would like to encourage independent research.

Secretary (Meredith Mims)

Passed out Board Member Directory and asked for corrections.

Treasurer (Tony Cawthon)

Please fill out the Budget Form requests if you need money or reimbursements.

Balance is \$10,841.13. Balance needs to be revised.

Handed out copies of Budget Requests Forms to all present Board members.

Publications (Andrea Wyrosdick & Lauri Yeargin)

December 10th is the deadline to submit information to the Winter Newsletter. Newsletter focus is on Burnout.

The spring conference will be highlighted in the spring newsletter.

Would like to use newsletter to recognize new individuals and advertise openings at institutions.

Fall Newsletter was passed out at the meeting.

At Large Representative (Fred Bosarge)

Overviewed 1998-99 Membership survey results.

Please fill out the SCCPA Survey located in the Fall Newsletter by Sept. 30, 1999.

Historically Black Colleges & Universities (Brenda Ishmael)

Overviewed HBCU goals and objectives.

Letters were sent to all SC HBCU Senior Student Affairs Officers.

Fall Institute Registration forms were mailed out as well.

Brenda will follow up verbally with all HBCU SSAO over the next week.

Two Year Representative (Carol Pagutalan sent in Report for the Board Meeting)

Arranged to have SCCPA membership brochures in the packets at a conference for technical college counselors.

Sent a note to student affairs people at my own institution, encouraging them to join and attend the upcoming conference.

Awards (Shelia Hill & Laura Puckett-Boler)

Co chairpersons will meet and have a report for the next meeting.

USC SPA (Beth Pratt)

Putting together information regarding Careers in Student Affairs

Revising constitution and timelines

Planning a USC/CU tailgate for football game.

CU SPA (Eric Wood)

Friday, September 24th offering a babysitting service from 6-10 PM. Nature of this service is a fundraiser.

III. ANNOUNCEMENTS

ASJA

"Energizing the Circuit", ASJA Student Judicial Drive In, Saturday, October 16, 1999 at Mary Baldwin College in Staunton, VA.

If interested contact Cathy Pales at (540) 887-7045 or csmalley@mbc.edu for more information.

ACPA

All elected officers (Tony Cawthon, Bill Purkerson, Amy Wyatt, Haven Hart, Darryl Bridges, Fred Bosarge, Carol Paguntalan, Donna Hight, and Meredith Mims) if you are not already a member you need to join ACPA. If you need assistance with ACPA dues payment, please talk with Tony Cawthon. Dues are \$60 if you are at an institution that is a member and \$90 if not.

Membership form can be obtained on their web site.

Please email Donna announcements of professional development opportunities so she can forward to ACPA for their records and information. Regina Sargent is our liaison and should always get a copy of everything we do as well. Ken has her on the database.

Lisa Mahlik at ACPA can provide us with SC labels for events so we get non-SCCPA members names.

SCCPA has applied for a speaker's grant from ACPA (\$300) and ASJA (\$500) for the Fall Conference.

ACPA Conference is April 2 –5th in Washington, DC. George Stephanopolos will open and they hope Collin Powell will close.

ACPA logo available on their website.

State Division

Remember to send Donna items that you work on for awards process. We will discuss in more detail in November. Also please share extra brochures, etc. for Donna to take to state meetings.

State and International Division calendar refer to attached for our planning.

State Divisions Update – refer to attached to note direction ACPA is heading over next 3 years.

Refer to Campus Week of Dialogue handout Sheet.

Remember to check email for updates and meeting information.

Next Meetings:

The SCCPA Executive Board will need to meet briefly Friday, October 15th at the SCCPA Fall Institute, Winthrop University, Rock Hill, SC.

November 12th - 10 AM – 2 PM @ USC – Columbia, SC

February 25th - 10 AM – 2 PM @ Lander University, Greenwood, SC.