

# SCCPA Board Meeting Minutes

## 9-15-00

Present: Stan, Fran, Odessa, Suzanne, Amy, Haven, Andrea, Suzette, Boyd, Melanie, Lilly, Art, and Lauri

Called to order at 10:10 AM in the Converse College Bain Room.

Welcome.

Officer Reports

Private School Representative – no report

Public School Representative – no report

2-Year Representative – Fran reported that he was looking into issues that need to be addressed. One issue is that students are sometimes misinformed about the use of their degree, transition into a four-year institution, and what an experience at a 2-year school may afford them. He plans to work with his constituents to address this issue.

USC SPA – Suzette reported that there is a new Dean of the College of Education. The program is undergoing some faculty issues and the leadership of SPA plans to meet with the Dean to advocate for new faculty positions. This program is the only full-time enrolled program in the College of Education. They are studying the timing of GARP and the amount of the stipends to increase competition with other graduate programs. They are also limiting the number of off-campus sites. The numbers in the program are down due to an increase in selectivity. Currently, there are 30 second years and 20 first years in the program. They are developing ways to get SPA and SCCPA more involved. Suzette shared that last year there were 20 shared members of SPA and SCCPA. This may seem low; however, looking at numbers of enrolled students this number is considered good. Currently, they have 15 members of SCCPA out of 20 paid SPA members. Total dues are \$40 for both memberships. There was discussion about the issue of required dues with the SPA dues. Suzette shared reasons including committee utilization and roles in conference planning.

Clemson SPA – Odessa reported that they had their first meeting and wasn't sure what current membership was. The shared membership fee is \$25. There has been confusion of Graduate Assistantships at Clemson so they are putting together a flyer to clarify some of this. They want to start a mentor program not necessarily with only Clemson administrative mentors. Odessa expressed interest in working with USC SPA for a co-sponsored activity surrounding the Clemson/Carolina game. They hope to have some professional development opportunities such as interviewing skills and resume writing.

Introductions of board.

Membership – In Ken’s absence, Amy mentioned that he needs help getting applications out to individuals and to save postage will be sending a point person the membership applications and asking that they be distributed through campus mail.

Human Diversity – no report

Publications – Lilly reported the following deadlines: September 22 – mini-flyer prior to Fall Institute; October 27 – fall newsletter deadline; February deadline to be determined based on elections and spring conference deadlines; April 27 – spring newsletter deadline. Send all submissions to Lilly as an attachment in word format.

Advocacy – no report

Journal/Research – In Viki’s absence, Amy encouraged people to submit papers for the journal.

Long Range Planning – In Fred’s absence, Haven reported that a subcommittee is being formed to study this. Bryan is on this committee and Suzette volunteered to serve.

Historian – Art reported that he talked with the former historian and successfully transitioned. At a November 12 meeting in 1999, it was decided what would be maintained. Remember to always give publications to the historian as well as souvenirs. He suggested looking into a permanent location to avoid passing the items around each year.

Awards – Stan is working on his transition. He reviewed the awards with the Board. Lilly suggested that each person should submit 2 nominations for any awards.

Fall Conference – Melanie and Boyd handed out registration materials. They discussed the issue of co-hosting with SCHOA and encouraged us to dispel any rumors concerning this issue. Boyd walked us through the agenda.

Spring Conference – Lauri is transitioning and contemplating the theme of character. She is looking for the ACPA Speaker’s List. We are excited about Folly Beach. The attendees will be able to participate in a service project.

Secretary – Andrea reported the minutes will be out by Monday and will also send a new roster once changes are made. Any changes please get to Andrea.

Treasurer – Suzanne proposed the budget and submitted an updated budget report. From the discussion at the last meeting, a concern was raised over the amount of the investment. It was suggested to go ahead and invest \$2500 for the next year at an annual rate of 5.5%. Stan made a motion and Haven made the second. All voted yea for the investment of \$2500 with Wachovia.

President – no report

Old Business:

Continue officer transitions

Goals/Objectives for office should be turned in to Haven by 10-20-00.

ACPA state sponsored program at ACPA is an informal gathering rather than a formal reception due to costs. Let Haven know if you are going and you may be asked to lead the carnival efforts for our state.

Vacant positions include HBCU, Development, and the At-large Representative. Let Haven know if you have suggestions.

President-elect is Lauri Yeargin.

Policies and Procedures Manual – Donna Hight will contact you for more information. This will be a companion to our By-laws with more detail concerning our procedures.

SCHOA – discussed earlier during the Fall conference report

By-Laws – Haven reported that Donna worked on this and any changes require a full vote of membership. Art suggested a provision of what happens if no one is nominated for a position. Art mentioned that Historian wasn't mentioned anywhere. Through conversation, it was realized that no appointed positions were mentioned unless they had a committee. This needs to be changed. Lauri suggested clarifying Article XIII where it discusses Robert's Rules. Maybe a clause should be added stating, "at the discretion of the president." Suzanne suggested using Robert's Rules as a reference. Art mentioned that Article XII makes proposing an amendment too difficult for the membership. The percentage should be lowered to something such as 10 members rather than 1/3 of membership. Boyd suggested defining who are voting members of the Executive Board and what our attendance policy is. Lauri, Haven, and Donna will continue to work on this. They will shoot for October 20 as a voting deadline for the membership.

Boyd brought up the number of board meetings necessary to carry out our responsibilities.

Statewide Library – Lauri presented some research from the book list and all but 2 weren't available through inter-library loan at Winthrop. Boyd asked a question to be further reviewed – could it possibly be available? Why isn't it? Lauri is checking USC's library. This will be considered at the October 20 meeting.

Other special projects:

Service will be done at the conference.

Careers in Student Affairs Week – Work with SPAs during this week.

Internship Program – think about it if you're interested in forming a mentor program and doing some mock campus interviews as suggested by Suzette. Suzette also suggested networking session at spring conference, a shadowing program, everything you were never told about student affairs (possibly a drive-in?), and inviting undergraduates to participate in a program at USC and Clemson.

New Business:

Fall Leadership Conference at Clemson – Lilly volunteered to lead the session concerning a career in student affairs. Suzanne is also helping her.

February 26-28 is the Campus Safety Forum at Clemson. The proposal deadline is November 1. Andrea is contacting Dan Yeargin concerning SCCPA's participation in this conference.

Meeting adjourned at 12:45 PM.

Respectfully Submitted,

Andrea Wyrosdick

Secretary

\*Next Board meeting in October in conjunction with the Fall Conference.