

**South Carolina College Personnel Association  
Executive Board Conference Call  
Monday, March 23, 2009  
11:30 a.m.**

**Board members in Attendance:** Roberta Bigger, Kelly Eifert, Tony Cawthon, Rhonda Mingo, Jeff Brown, Steve Terry, Brian Lemere

**Welcome and Roll Call**

**Review of Minutes and Approval**

No additions or corrections to the minutes.

**Board Reports**

**President – Roberta**

Chief Student Affairs Officer Liaison (Victor) – No report

**President-Elect - Rhonda**

Spring Conference (Rebecca)

- Thank you to everyone who attended and helped, and a special thanks to Roberta, Rhonda and Steve Terry for their help over the past year.
- We are still waiting on conference evaluations and final numbers, but we had about 130 in attendance, and initial reviews are very positive.
- She has not heard anything on the final budget from the conference; Rebecca will let the Board know as soon as she knows if we make or need to spend money to break even.

**Past President – Jeff**

- Nominations are under way. We have 4 nominations for President-Elect, 1 for Treasurer, 2 for Director of External Relations
- Will know today if people accept their nominations and send in their bios. We are still on track to have elections so the newly elected people can attend the April 8 meeting. Once Jeff gets everything finalized, he will send that to Jason to get out to membership for voting.

Long Range Planning - No Report

Historian (Art) – No Report

**Secretary – Kelly**

- Kelly is still waiting for some position descriptions to finalize the Policies & Procedures manual

**Treasurer – Jon**

- Not much has changed since the 2/23/09 report. Jon will be working with Rebecca to get the numbers finalized from Spring Conference. Jon hopes to be able to provide a report by the end of this week.

### **Director of Member Services – Jenni**

Publications (Mary Beth Russell) – No Report.

The Source and The newsletter

Awards (Brian)

- Seeking direction and guidance on the awards process.

Human Diversity (Telesia)

- Will provide report update at April 8 meeting.

Technology & Membership (Jason) – No report

### **Director of Scholarship – Tony**

Clemson Faculty Rep (Pam)

- Just finished GA recruitment (Jeff coordinated); about 50 folks attended; plan to hire about 25-26 of them; had about a pool of 120 applicants to program.
- Brian Botts (Hall Director) – recognized as outstanding GA - SEAHO
- Amy Gray – outstanding GA by SCHRO?

USC Faculty Rep (Jenny Bloom)

- GARP was held March 1-3 with about 64 students in attendance. To date, 29 students have accepted assistantship offers with 36 total positions to fill this year.

Palmetto Practitioner (Suzanne & Pam)

- **Please submit and encourage your colleagues to submit manuscripts for the Practitioner!** If they do not receive enough submissions, they will not be able to produce an issue.

### **Director of External Relations – Edward** – No Report

Advocacy (Bill) - No Report

Development (Steve)

- Roberta – high praise for Steve and his work in recruiting sponsors
- Disappointment – not able to solicit sponsorship from Sodexo; he met with Regional VP and sent emails to District person – no luck.
- Did pick up new ones with SFI and USA Today (SFI attended conference)
- Would suggest a committee for this for next year to help increase revenue

Marketing (Mike) – No Report

USC SPA (Marissa) – No Report

Clemson SPA (Alex) – No Report

### **Old Business**

None

### **New Business**

- Proposal for funds from Clemson  
We have \$250 in Grant programming line to give (Roberta checked with Jon). The budget information on the proposal was reviewed and the Institute is asking for

sponsorships between \$500 - \$1000. Do we sponsor at \$500? The question arose that we are not sure if we will have a bill from the spring conference and we not sure when that will come since we have not heard from CHE. We will postpone voting on this proposal until we know what the bill may or may not be. **Roberta will contact Laura at Clemson to let her know.**

- Proposal to add a Board liaison position for NASPA SC  
Roberta, in her capacity with NASPA Region III, was asked why there was no SC NASPA and she told them that SCCPA has a strong and active organization in the state. Her proposal is to consider adding the NASPA State Director to our board to work together and not compete for membership. She was not sure if they should be a voting member or non-voting member on the board and suggested they may report through our Director of External Relations. Tony stated that we used to have a NASPA representative before on the board and that it was an informal relationship. They sat on the SCCPA Board and sat on the NASPA Region III board. Jeff stated that if it is an informal relationship, it could be a good idea. Tony indicated they were a non-voting member (like a committee chair) and not an elected position. That person served as a conduit of information between the organizations and they did co-sponsor some things with SCCPA like a drive in workshop. NOTE: Region III in NASPA is the largest region in NASPA. **Roberta will put together a proposal and we will discuss and vote at April 8 meeting.**
- Other
  - We will be doing a joint reception with VA and NC at ACPA.
  - Jeff asked about conferences for next year and if committee chairs were picked, or would that wait till April 8? Rhonda said that we will discuss it at the April 8 meeting since we will have a bigger board to discuss these issues and take note of budget concerns in planning next year's conferences. Jeff mentioned that if we are not going forward with a joint CHE conference, we need to pick dates, locations, and contracts SOON! Rhonda noted that CHE has already picked dates for their conference next year.

**Next and Final Board meeting for the 2008-2009 Board is Wednesday, April 8, 2009 at Columbia College.**

The meeting was adjourned at 12:14 p.m.

Respectfully submitted,

Kelly Eifert  
Secretary