

**South Carolina College Personnel Association
Executive Board Conference Call
Friday, March 12, 2010
11:30 a.m.**

Welcome

Board members in Attendance: Rhonda Mingo, Roberta Bigger, Kelly Eifert, Brian Lemere, Carrie DuPre, Jon Driggers, Jason Cassidy, Amy Gamble

Review of February 12, 2010 Minutes and Approval

Officer Reports - including reports from members not in attendance

- President (Rhonda)

Membership numbers are down (easier to renew when could do so at a conference); so going to try and run a promotion to increase memberships: "Pay for 'x' number of members at your institution, get one free." **Michael and Jason will work on that proposal and present to the board.**

 - Membership/Technology (Jason)
 - 174 members as of today
2009 – 218 members
2008 – 284 members
 - **Will send out update this afternoon** with Executive board positions/election information, Drive in (include grad awards announced then), and Fall Conference (rest of awards announced then).

- President Elect (Jon)
 - Spring Drive in on a Dime – Friday, April 9 at South University in Columbia, SC
 - No time set – can do a tentative 9:30 a.m – 3 p.m. (gives time for people to get there)
 - Executive Board meeting at end of day? Would like to do an "in-person" meeting since we have not done one in a while. Rhonda – sit board meeting across lunch time perhaps to get information in and can join in rest of conference once done.
 - Brian – mentioned that SCHOA (state housing organization) has not done anything in two years – could our drive in be opportunity to invite them to join SCCPA and come to drive in? Don't need to gear whole conference or programs to them – but maybe provide a time for that group to do a roundtable or brief meeting at conference. Rhonda – good idea. **Brian will work on that invite/letter.**
 - Roberta:
 - Invited Joy Smith at Clemson to speak at conference (Region III RVP of NASPA) on behalf of NASPA. Topics? ACPA/NASPA merger?
 - Jeri Cabot at College of Charleston became state director of NASPA for SC – will join us for the meeting. Invite her to board meeting as a liaison?
 - Will send out call to NASPA members to come – will cover cost of lunch for them if want to come.
 - Session topics? Rhonda – budget issues? Other speakers?
Boyd Yarborough
Haven Hart
Jenny Bloom
 - Awards – present Graduate Student award at this one (encourage graduate student attendance); present rest of awards in Fall.

- Tentative schedule?
 - 9:30 – Welcome
 - 10:00 – Session
 - 11:00 – Session
 - 12:00 – Lunch
 - 1:00 – Session
 - 2:00 – Session
 - 3:00 – Close
 - Kelly will ask USC SPA grads to help out with Registration; logistics (since Jon has a staff of one). She will email the SPA president and Danny with request.
- Awards
 - Will present Graduate Student Awards at April 9 Drive In
 - Will present rest of Awards at Fall Conference (Oct. 14-15)
- SCCPA traveling professional development series
See information under President-Elect report.
- 2010 Fall Conference (Amy G)
 - Amy sent out tentative schedule for Fall conference (see attached). Thoughts/feedback?
 - Day 1:
 - Reception – definitely do! Maybe seek a local institution to help sponsor/host
 - Start time – being mindful of people coming from the coast (anywhere from 3 ½ to 4 hours). People coming may not want to stay two nights.
 - Maybe not do Keynote right away? Don't want people to miss. May also have it on Day 2 to encourage people to stay.
 - Day 2: which option on the schedule?
 - Go with option 1 schedule.
 - Hotel/meeting space
 - May have a lot of people driving in and out – so would be low numbers for staying overnight. How balance getting meeting rooms with low hotel room numbers? Membership is heavy in the upstate – may not be able to justify staying overnight.
 - Looked at the Hyatt downtown. 20 rooms and meeting space – can do hotel room at \$99/night, but would need to spend \$6000 on food (and meeting space?). Also looked at Hampton Inn, Holiday Inn & Suites, others...some did not have room space, and others did –but hotel room rentals would be higher.
 - Does not have any old budgets from previous conferences to look at for reference to help her plans. Did get some information from Adrienne Middleton. Jon – suggested Brian may have some information to help Amy. Brian will look for old invoices and see what he has.
 - Rhonda – start figuring out rates for conference (graduate students, professionals, etc) and see what budget would look like.
 - Jason – That weekend is Fall Break for Furman – would we consider hosting on a campus? Save the money issues, hotel issues. Could still explore hotel discounts for those driving in. Jason will explore options for hosting on Furman's campus.

- Overall schedule? Having it Thursday and Friday? Provides for only one hotel stay; avoids football scheduling conflicts; plus with Fall for Greenville – events to draw folks to stay on Friday if they want.
 - Amy – more questions on budget; will continue to explore location options in/around Greenville.
 - Jason – will put on web the dates and location so people can mark on their calendars!
- Past President (Roberta)
 - Elections
 - Jason sending out information today to membership
 - 3 people nominated for President-Elect, 2 turned them down
 - Suggestions from the Board on others to nominate?
 - Sandra Rouse, Voorhees
 - Kay Thomas Banks, Newberry
 - Positions open:
 - President-Elect
 - Secretary
 - Director of Member Services
 - Director of Scholarship
 - Appointed positions – Jon will make those decisions
 - Timeline:
 - Nominations through March 24
 - Voting – close on March 29
 - Then – would like everyone (new and old) to be at April 9 meeting. Is letting folks know when nominated about April 9 meeting so can arrange their calendars.
- Secretary (Kelly)

No report

 - Publications/The Source (Carrie) -
No Report.
 - Palmetto Practitioner (Suzanne)
No Report.
- Treasurer (Brian)
 - Balance – \$14,700.
 - We received a thank you note from USC and the Student Leadership & Diversity Conference thanking SCCPA for the donation.
- Member Services (Michael)

Will be discussing potential member recruitment and promotion ideas with Jason and Rhonda in the next few weeks.
- External Relations (Steve)

No Report.

 - Clemson Faculty (Pam)
 - No Report.
 - USC Faculty (Jenny Bloom)
 - GARP was a huge success! 88 people attended to interview for 47 assistantship positions and offers are out and we are waiting.

- Comps are over! Second years are much relieved and now working on the job search process.
- Next big event – Hooding ceremony on May 7, 2010.

- Director of Scholarship (Tony)
No Report.

- Human Diversity (Telesia)
No Report.

- Clemson SPA (Talía)
 - Results of the SPA survey are in (related to SCCPA). Please go to this link:
<https://spreadsheets.google.com/ccc?key=0ArnWSun21erndElhRGJOUdYxMIfoeDNFTkNjeTMzZGc&hl=en>
You can see columns K - O for information on SCCPA and (if further interested) are welcome to review the remaining columns as well.

- USC SPA (Danny)
No Report.

Announcements

If you know folks that our attending ACPA, SCCPA is joining with Virginia, North Carolina, Georgia, and the Caribbean groups to host a reception. Please come! It is in the conference program. Jon will be attending from SCCPA.

Next board meeting is Friday, April 9, 2010 at the Drive in on a Dime at South University.

The meeting was adjourned at 12:37 p.m.

Respectfully submitted,

Kelly Eifert
Secretary